



RULES OF THE ASSOCIATION OF CRICKET STATISTICIANS AND HISTORIANS

1 NAME AND STATUS

- 1.1 The name of the organisation shall be The Association of Cricket Statisticians and Historians, hereinafter referred to as 'the Association'.
- 1.2 The Association shall be an unincorporated association in terms of UK law.

2 OBJECTS

The objects of the Association shall be

- 2.1 To promote and encourage research into the statistical and historical aspects of cricket throughout the world at all levels and to publish the findings.
- 2.2 To provide advice to national and international cricket authorities and others regarding the definition and interpretation of matters relating to the statistics and history of cricket.
- 2.3 To promote the maintenance and preservation of the statistical and historical record of the game.
- 2.4 To provide the other advantages and benefits usually associated with an association.

3 POWERS

In furtherance of these objects but not otherwise the Association may

- (i) engage and remunerate any person or persons or corporate body to supervise, organise and carry on the work of the Association.
- (ii) promote and carry out or assist in promoting and carrying out research, surveys, events and other activities, and where appropriate publish the results.
- (iii) collect and disseminate information on matters affecting such objects and exchange information with other bodies having similar objects whether in the United Kingdom or elsewhere.
- (iv) procure to be written or produced and print, publish, issue and circulate gratuitously or otherwise such papers, books, periodicals, pamphlets or other documents (whether in physical or electronic form), or films or recordings or any other media as shall further such objects.
- (v) purchase, take on lease or in exchange, hire or otherwise acquire any property and any rights and privileges necessary for the promotion of such objects.
- (vi) accept donations and raise money for such purposes as may be thought fit.
- (vii) invest the assets of the Association not immediately required for the attainment of such objects in such investments, securities or property as may be thought fit.
- (viii) do any other lawful things as are necessary or desirable for the attainment of such objects.

4 MANAGEMENT OF THE ASSOCIATION

The management of the Association shall be in the hands of a General Committee (see Rule 10).

5 PUBLISHING AND PUBLICATIONS

- 5.1 In these Rules, the terms 'publish' and 'published' shall include dissemination in print or in electronic form.

5.2 Decisions as to whether particular pieces of research are published, and the format in which they may be published, are matters for the General Committee or a person acting with the authority of the Committee.

6 ENTITLEMENT TO MEMBERSHIP

6.1 Membership of the Association shall be open to any individual or corporate body, subject to the provisions of Rule 18 being met in each case.

6.2 The General Committee may

- (i) reject an application for membership of the Association if it considers that admitting the individual or body in question would not be in the Association's best interests; and
- (ii) resolve to terminate the membership of an existing member if it is considered that it would not be in the Association's best interests for them to remain as a member. The member in question shall have a right to make representations in writing before such a resolution is finally implemented.

7 ADMISSION OF MEMBERS; CLASSES OF MEMBERSHIP

7.1 The following classes of membership will apply:

- (i) Ordinary membership – applies to all members other than those in (ii) and (iii) below.
- (ii) Junior membership – applies to all members under the age of 18 at the time of joining the Association or at the date of subscription renewal, subject to the provision, at the time of application for membership, of written evidence as to the age of the applicant.
- (iii) Honorary life membership (see Rule 8)

7.2 The General Committee may, at its discretion, introduce other classes of membership.

7.3 Admission of members shall be by election by the General Committee. An applicant shall be deemed to be elected seven days after their application has been communicated to the General Committee unless, before the end of the seven-day period, any committee member requests that the application be referred to the next committee meeting for consideration and decision. In such a case, the applicant will be declared elected if they receive the majority of the votes of the General Committee at that meeting. No applicant shall be admitted to membership unless payment has been made of the current annual subscription. The membership of applicants deemed to be elected in the manner described will commence at the end of the seven-day period referred to.

7.4 For the avoidance of doubt, it is confirmed that members opting to pay a digital subscription (see Rule 18.1) are ordinary members of the Association on otherwise exactly the same terms as those paying the non-digital subscription rate.

7.5 Junior members are entitled to vote in any election or ballot undertaken by the Association, but may not be nominated for election as officers or as ordinary members of the General Committee.

8 HONORARY LIFE MEMBERSHIP

The Association may, on the recommendation of the General Committee (and subject to decision at an Annual General Meeting) elect as an Honorary Life Member any individual by virtue of their services in advancing the interests of the Association. Such members shall be eligible for any office or committee position, and shall have the same privileges as other members, but shall not be liable for any subscription.

9 PRESIDENT

9.1 The members present at the Annual General Meeting shall elect a President, who shall be a person of some standing in the cricket world and who will hold office for five years, but will be eligible for re-election thereafter. The President shall be nominated by the General Committee.

9.2 If at the time of their election to the post the President is not a member of the Association, they shall be deemed an honorary member of the Association for the duration of their presidency.

9.3 The President shall be a member ex officio of the General Committee for the duration of their presidency.

10 GENERAL COMMITTEE; OFFICERS

- 10.1 The General Committee shall consist of three ex-officio officers and up to ten other members of the Association.
- 10.2 The officers of the Association shall consist of the President together with a Secretary and a Treasurer, both of whom shall be paid-up members of the Association.
- 10.3 The General Committee may appoint one or more subcommittees to advise it on specific aspects of the management of the Association. The terms of reference of each such subcommittee shall be defined in writing by the General Committee. Each subcommittee shall consist of at least three people, all of whom shall be appointed by the General Committee and of whom at least one shall be a member of that committee. Any such subcommittee may be disbanded at any time by decision of the General Committee.

11 EXECUTIVE COMMITTEE

The General Committee Chair, the Secretary, the Treasurer and two other members of the committee shall form an Executive Committee with power to deal with urgent and important issues which arise in the period between meetings of the General Committee. The General Committee Chair shall act as the chair of the Executive Committee. All decisions taken by the Executive Committee shall be minuted at a subsequent meeting of the General Committee.

12 ELECTIONS – GENERAL

- 12.1 The Secretary and Treasurer, and the ordinary members of the General Committee, shall each be elected for a period of three years, but shall be eligible for re-election thereafter. Four members of the General Committee shall be elected each year. In one year this would be the Secretary and three other members; in another year the Treasurer and three other members; and in the third year, four ordinary members.
- 12.2 Voting in such elections shall be by ballot of the full membership. The General Committee may make provision for such elections to be carried out either by a vote submitted on paper, or by a vote submitted electronically (including but not necessarily limited to submission by email), or by a combination of the two. Members will be required to send their vote, at their own cost, to an independent teller appointed by the General Committee.
- 12.3 Nominations for officers and for other members of the General Committee, each submitted with the names of a proposer and seconder and confirmation of willingness to stand, shall be submitted in writing to the Secretary on or before 15th November in each year. All candidates, proposers and seconds must be current members of the Association.
- 12.4 The results of all such elections will be declared at the following Annual General Meeting. Should there be a tie in any such election, the President, or their nominee, shall have a second (casting) vote. If the President, or the nominee, is not available for any reason, the casting vote shall be exercised by the Secretary; failing whom, by the Treasurer; and failing whom, by an honorary life member. In all cases, the casting vote may not be exercised by a member involved as a candidate in the tie, or the proposer or seconder of such a candidate.
- 12.5 In the event of an uncontested election for any post or position, the duly nominated candidate/s shall be deemed to have been elected unopposed.
- 12.6 Elected candidates will take up their posts or positions immediately upon the closure of the Annual General Meeting at which their election is announced.

13 ELECTION OF OFFICERS

- 13.1 In the year in which the Secretary or Treasurer becomes eligible for re-election, an election for the relevant post shall be held, separate from but concurrent with the election of ordinary members of the General Committee.

13.2 In such an election, the sitting office-holder and any other ordinary member of the Association (including other members of the General Committee) may offer themselves for election or re-election (as the case may be) to the relevant post.

13.3 Should a candidate be elected as both an officer and as an ordinary member of the General Committee, they may take up only the officer position, with the ordinary member position being taken by the first un-elected candidate in the ballot.

14 VACANCIES ON THE GENERAL COMMITTEE

14.1 In the event of a vacancy arising among the officers or ordinary members of the General Committee, that place may be filled through the co-option by the General Committee of any current member of the Association.

14.2 A person co-opted on to the General Committee or into an officer role shall serve the outstanding part of the term of the member whose departure has created the vacancy. In the event of there being more than one vacancy at the time of the co-option, the co-opted member shall serve for the longer of the outstanding terms available. If two or more members are co-opted to the General Committee simultaneously, it is a matter for the Committee to decide which shall serve the longer, and which the shorter, of the outstanding terms.

15 MEETINGS OF THE GENERAL COMMITTEE

15.1 Meetings of the General Committee may be convened either in person or in remote (virtual) format. Six members of the General Committee shall constitute a quorum. In the case of meetings convened in person, members of the committee may attend either in person or by remote access in a manner agreed by the committee. Members attending in person or through an agreed means of remote access shall count towards the quorum. The words 'those present' in other parts of Rule 15 shall include those taking part by remote access.

15.2 The General Committee at its first meeting after each Annual General Meeting shall appoint, from among its members, a Chair.

15.3 The General Committee at its first meeting after each Annual General meeting shall organise the duties of the members of the committee (other than Secretary and Treasurer) as it decides at its sole discretion.

15.4 All General Committee meetings shall be chaired by the General Committee Chair or, in their absence, some other member chosen from those present.

15.5 Votes at General Committee meetings shall be decided by simple majority. The General Committee Chair, or anyone acting as such, may use a second (casting) vote if it becomes necessary. The General Committee shall, if it thinks fit, make arrangements for members unable to be present to vote by other means.

15.6 Minutes shall be taken of all the proceedings at all meetings of the General Committee. The minutes shall be open to the inspection of any member on application to the Secretary, subject to the withholding of any minute if, in the opinion of the committee, its disclosure would breach commercial or legal confidentiality or clearly be prejudicial to the broad interests of the Association.

15.7 The General Committee Chair shall have the right to invite any Association member or non-member to attend a meeting of the General Committee, if they consider that such a person could help with discussions on a specific matter. Such a person shall not be entitled to vote.

15.8 The General Committee shall meet at least five times per year.

16 ANNUAL GENERAL MEETING; EXTRAORDINARY GENERAL MEETING

16.1 An Annual General Meeting of the Association shall be held no later than 7th April each year, on a date and at a time to be fixed by the General Committee. The meeting may be held in person or in a remote (virtual) format, at the discretion of the General Committee.

16.2 The meeting will receive, consider and be invited to approve the Association's accounts and the annual report of the General Committee, and transact any other business which is on the agenda.

- 16.3 Notice of the Annual General Meeting, together with the agenda, shall be issued to members, either in printed or electronic form, not less than 21 days prior to the meeting, and shall be accompanied by the Committee report referred to in Rule 16.2 and the accounts for the Association's previous financial year
- 16.4 The content of the agenda of Annual General Meetings shall be a matter for decision by the General Committee. Subject to that requirement, any twenty members of the Association may request the inclusion of a specific item on the agenda for a particular Annual General Meeting, provided that the Secretary is notified at least six weeks before that meeting of the item in question.
- 16.5 In the event that exceptional circumstances beyond the control of the Association prevent the convening and holding of the Annual General Meeting in accordance with the time-frame laid out in Rules 16.1 and 16.3, the Meeting will be postponed until a suitable future date, to be decided by the General Committee. The rearranged meeting will be subject to the notice provisions of Rule 16.3.
- 16.6 Any twenty members, or the General Committee, may, by notice in writing given to the Secretary, require an Extraordinary General Meeting of members to be convened for a specific purpose to be detailed in writing to the Secretary. Such a meeting shall be called within six weeks of receipt of such notice by the Secretary and members shall be given not less than 21 days' notice of that meeting, in either printed or electronic form. This notice shall include a statement of the purpose of the Extraordinary General Meeting.
- 16.7 The accidental omission to give notice for any General Meeting to any one or more members (but not exceeding 30) shall not invalidate that meeting.

17 PROCEEDINGS AT GENERAL MEETINGS

- 17.1 At all General Meetings of the Association the President, or in their absence the General Committee Chair, shall take the chair. If both the President and the General Committee Chair are absent from any general meeting, the Secretary or some other member chosen by those present shall take the chair.
- 17.2 All questions arising at any General Meeting shall be decided by a simple majority of those present and voting, save as provided for in Rules 20.1 and 21.2, or under regulations made in accordance with Rule 17.3. Every member present shall be entitled to one vote on every motion, and in the case of a tie the chair of the meeting shall have a second (casting) vote.
- 17.3 The General Committee shall be empowered, as it thinks fit, to make regulations regarding the voting arrangements at General Meetings that are held as remote (virtual) meetings, and to enable members unable to be present to vote by proxy or by some other means.
- 17.4 Minutes shall be taken of all the proceedings at General Meetings, and a record kept of all resolutions passed. The minutes of all General Meetings shall be published and disseminated to members at the earliest opportunity.

18 SUBSCRIPTIONS

- 18.1 The annual subscription shall be determined at each Annual General Meeting, following a recommendation of the General Committee. Different subscription rates may be set for those living in different parts of the world, and/or for those opting to receive their regular mailings from the Association by digital means rather than by post. The latter are referred to as 'digital subscriptions', and the members concerned as 'digital members' (but see Rule 7.4).
- 18.2 The option of digital membership is open to all members of the Association, including Junior members and Honorary Life Members.
- 18.3 Subscriptions for the ensuing financial year shall become due on 1st December, and the membership of any member whose subscription remains unpaid on 1st February following shall lapse. No member shall be readmitted unless that year's subscription is paid. In the event that a lapsed member has not paid the current year's subscription by 30th November in the current financial year, any subsequent request for reinstatement shall be subject to the membership application process laid out in Rule 7.3.

18.4 The General Committee shall have the power to recommend a change in subscription rates at any time, subject to the members' approval given at an Annual or Extraordinary General Meeting.

19 FINANCE

19.1 The General Committee is responsible for safeguarding the assets of the Association and for taking steps for the prevention and detection of fraud and other irregularities.

19.2 The General Committee is responsible for preparing financial statements for each financial year which give a true and fair view of the assets and liabilities of the Association at the end of that period. In preparing these financial statements the General Committee is required to

- (i) select suitable accounting policies and then apply them consistently
- (ii) make judgements and estimates that are reasonable and prudent; and
- (iii) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Association will continue in business.

19.3 The Treasurer is responsible for ensuring accounting records are maintained on a timely basis, sufficient for the Association to ascertain its financial position with reasonable accuracy and meet its statutory obligations. This will include ensuring the timely preparation of the monthly accounts and annual financial statements and the preparation and submission to HMRC of periodic corporate income tax and VAT returns.

19.4 The financial year of the Association shall run from 1st December in one year to 30th November of the next year.

19.5 The General Committee shall propose the name of a suitably qualified person or body, who shall not be a member of the Association, whose principal responsibility shall be to provide an independent view on the accounting integrity and statutory compliance of the annual accounts. The appointment and remuneration of such a person or body shall be approved at a General Meeting.

19.6 As soon as practicable after the end of the financial year, the Treasurer will prepare the annual financial statements for review by the President and the General Committee. Once approved by the General Committee and signed off by the independent reviewer these shall be submitted to the members of the Association for consideration and approval at the Annual General Meeting.

19.7 All money raised by or on behalf of the Association shall be applied to further the objects of the Association and for no other purpose, provided that nothing contained in these Rules shall prevent the payment of reasonable out-of-pocket expenses incurred by any person acting for or on behalf of the Association.

20 ALTERATION OF RULES

20.1 These rules may be repealed, altered or added to by a resolution supported by at least two-thirds of the members present and voting at an Annual General Meeting or Extraordinary General Meeting. Notice of any proposed repeal, alteration or addition must be communicated to each member not less than 21 days prior to such meeting.

20.2 The General Committee may put proposals for changes or additions to these Rules to a General Meeting of the Association at any time. In addition, any twenty members may at any time, by formal notice in writing given to the Secretary, request changes or additions to these Rules. Changes or additions proposed in this way will be reviewed by the General Committee, and if supported by the Committee will be put to a General Meeting in the name of the Committee. Those changes or additions not supported by the Committee may be put to a General Meeting by an individual or group of members (see Rule 16.4).

21 DISSOLUTION

21.1 If the General Committee by a simple majority decides at any time that, on the grounds of expense or otherwise, it is necessary or advisable to dissolve the Association, it shall call a meeting of all members of the Association, for which not less than 21 days' notice (stating the terms of the resolution to be proposed) shall be given.

21.2 If at such a meeting that resolution shall be passed with the approval of at least two-thirds of those present and voting on such resolution, the General Committee shall immediately, or at such future date as shall be specified in such resolution, proceed to realise the assets of the Association. After the discharge of all liabilities, such assets shall be divided equally among all current members, or disposed as otherwise agreed by the members. On completion of the agreed action the Association shall be dissolved.

22 INTERPRETATION OF RULES

22.1 In any case of doubt as to the interpretation of these Rules, the decision of the General Committee on appeal shall be final.

22.2 The General Committee shall be empowered to deal with any matter not covered within these Rules and its decision shall be final.

22.3 In the event of exceptional circumstances beyond the control of the Association preventing the implementation of any of these Rules in the terms herein stated, then subject to the specific provisions of Rule 16.5 the General Committee shall be empowered to take such measures as it deems fit to ensure the continued management and operation of the business of the Association.

22.4 For the avoidance of doubt, wherever these Rules require notice to be given in writing, such notice may be given in handwritten, typed or printed form, or by email. No other form of notice (such as by telephone, text message, or via social media) will be considered to satisfy the requirements of these Rules.

23 INDEMNITY

The Association shall indemnify against personal expense out of the Association's assets any member (including any committee member) facing personal litigation in relation to actions properly taken at the request of the Committee and on behalf of the Association.

Adopted 25 September 2021